



Republic of the Philippines
Philippine Consulate General in Hong Kong
Migrant Workers Office



CERTIFICATE OF ACCREDITATION (TRANSFER)

This is to certify that:

MAID@MAID EXPRESS

18th floor, Tin On Sing Commercial Building, 41-43 Graham Street, Central, Hong Kong

has satisfactorily complied with the accreditation requirements of the Department.

In view thereof, the above principal may undertake the recruitment, hiring and employment of Filipino Workers through:

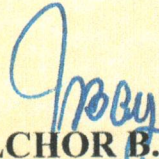
ALPHA TOMO (P) INT'L MANPOWER SERVICES INC.

Subject to continuing conformity with the Department's rules and regulations on overseas employment and related issuances.

This accreditation shall be valid until **11 December 2027** unless sooner revoked or cancelled by the Department.

Issued this **12 December 2023** in Hong Kong.




MELCHOR B. DIZON
LABOR ATTACHE II

Control No.: MWOHK-2023-243

Maid@Maid Express

18/F, Tin On Commercial Building, 41-43 Graham St. Central, HK
Tel. No. 35908021 Fax No. 35637947 Email: carolwu@maid.express

23 November 2023

Ms. Edna S. Osea
ALPHA TOMO (P) International
Manpower Services Inc.
57 D1 Scout Chuatoco St., Brgy. Paligsahan,
Quezon City, Philippines

RE: JOB ORDER

Dear Ms. Edna Osea,



Please screen, recruit, process and deploy the following:

Number of Workers: 100
Classification: Domestic Helpers
Proposed Wages: HK\$4,870/month
Food Allowance: HK\$1,236/month

Terms and Conditions:

1. The Domestic Helper will be working in Hong Kong SAR only
2. Free Airline tickets from Philippines to Hong Kong SAR
3. Other terms and conditions for Foreign Domestic Helpers

Thank you very much,

WU Chung Yu Carol
Owner/Manager
MAID@MAID EXPRESS

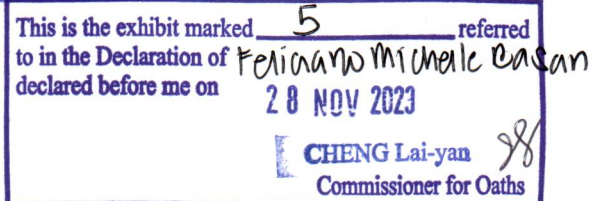


Maid@Maid Express

18/F, Tin On Commercial Building, 41-43 Graham St. Central, HK
Tel. No. 35908021 Fax No. 35637947 Email: carolwu@maid.express

21 November 2023

Atty. Melchor B. Dizon
Labor Attache
Consulate General of the Philippines
Hong Kong SAR
Migrant Workers Office



RE: CONTINGENCY PLAN

Dear Sir,

It is an honor for us to talk about in case there is a need of repatriation of helpers to their place of origin.

The most important thing needs to do is to advice from Migrant Workers Office for you are the one who have more information about the situation, that communicate with other agency in Hong Kong so we all can think of ways on how we can help each other. We need to assist all the helpers that are in Hong Kong to be repatriated. To find all organization in Hong Kong that we think can help us to plan and find solution especially on above said situation.

Also, we need to talk to all our helper's employers to assist or help us on all the necessary things and documentation that the helper may need for their repatriation because it is their responsibility as employer according to Hong Kong Labour Department.

But in case have some employer that are not willing to help, it is our company named MAID@MAID EXPRESS's duty of being accredited agency by Migrant Workers Office and Department Migrant Worker in Philippines will book a flight, a ship or any means of transportation that maybe available for the applicants that needed to be repatriated and the cost will be shoulder by our company maid@maidexpress.

In the course of any impending contingency, we shall strive our best to repatriate our employees to their point of origin the soonest time possible visa safe course travel.

If repatriation measure is not possible as prompted by prevailing circumstances that may occur, I shall provide continuous support to the employee's (food, medical, safe shelter, and constant communication with the update of their living condition).



We shall provide a personal accident insurance from a reputable insurance company in Hong Kong in favor of the employees that will cover the benefits for their beneficiaries during their employment.

I wish that my platform will be accepted by your kind office.

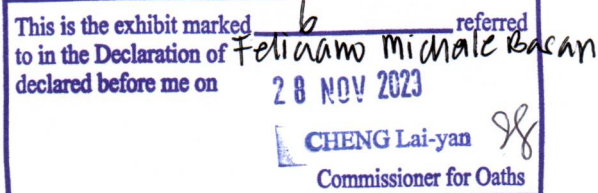
Thank you so much for this opportunity.

Looking forward for your good office acceptance.

Respectfully yours,



Wu Chung Yu Carol
Owner/Manager
Maid@Maid Express



Licence No. 72967
牌照號碼

EMPLOYMENT ORDINANCE

《僱傭條例》

(Chapter 57)

(香港法例第57章)

Section 52

第52條

LICENCE TO OPERATE AN EMPLOYMENT AGENCY

職業介紹所牌照

1. Mr./Miss/Mrs. P.R. Me Production Company Limited Chinese characters
現發本牌照給 公關媒體製作有限公司 先生/女士
(if applicable) is hereby licensed to operate an employment agency
(英文姓名: MAID@MAID EXPRESS) 以便經辦一間
known as 速遞僱傭
Chinese characters (if applicable)
(英文名稱: 18th floor, Tin On Sing Commercial Building,) 的職業介紹所,
at
其營業地址為: 41-43 Graham Street, Central, Hong Kong.

2. This licence is issued subject to the provisions of the Employment Ordinance (Chapter 57) and all regulations
本牌照的發給, 須受《僱傭條例》(香港法例第57章) 及所有根據該條例訂立的
made thereunder.
規例限制。

3. This licence is valid for a period of twelve months after the date of issue hereof and shall expire on
本牌照由簽發日期起 12 個月內有效, 並於
the 26th day of September 20 24
20 年 月 日期滿。



Mr FONG Siu-leung, Raymond

for Commissioner for Labour
勞工處處長

Date of Issue 27th September 2023
簽發日期:

Note: This licence must be displayed at all times in a conspicuous position at the place of business specified in
附註: 本牌照必須在所有時間展示於本牌照第1段所述營業地址的顯眼處。
paragraph 1 of this licence. Where the licence authorizes the employment agency to carry on business at
凡獲本牌照授權在超過一處經營職業介紹所, 持牌人必須為每間增設
more than one location the licensee must obtain a duplicate licence for each additional location and display
的職業介紹所領取牌照複本, 並將牌照複本在所有時間展示在增設地
it there in the same manner.
點的顯眼處。

繳款後，請沿虛線剪下並將有效的商業/分行登記證展示在營業地點。

Please cut along the dotted line after making payment and display the valid business/branch registration certificate at business address.

正 本
ORIGINAL

表格 2 FORM 2
《商業登記條例》(第310章)
BUSINESS REGISTRATION ORDINANCE (Chapter 310)
[第5條]
[regulation 5]

BUSINESS REGISTRATION REGULATIONS
商業 XXXX 登記證 Business XXXX Registration Certificate

XXXXXX
XXXXXX

商業 / 法團所用名稱
Name of Business
Corporation

公關媒體製作有限公司
P.R. ME PRODUCTION COMPANY LIMITED

商業 / 分行名稱
Business
Branch Name

速遞僱傭
MAID@MAID EXPRESS

地址
Address

18/F
TIN ON SING COMMERCIAL
BUILDING 41-43 GRAHAM STREET
CENTRAL
HK

業務性質
Nature of Business

GENERAL TRADING & PROVISION OF
EMPLOYMENT AGENCY SERVICES

法律地位
Status

BODY CORPORATE

生效日期
Date of Commencement

16/09/2023

屆滿日期
Date of Expiry

15/09/2024

登記證號碼
Certificate No.

63829081-000-09-23-0

登記費及徵費
Fee and Levy

\$2,150
(登記費 FEE = \$2,000)
(徵費 LEVY = \$ 150)

請注意下列《商業登記條例》的規定：

Please note the following requirements of the Business Registration Ordinance:

1. 第 6(6)條規定任何業務獲發商業登記證或分行登記證，並不表示該業務或經營該業務的人或受僱於該業務的僱員已遵從有關的任何法律規定。
2. 第 12 條規定各業務須將其有效的商業登記證或有效的分行登記證於每一營業地點展示。

繳款時請將此商業 XXXX 登記證及繳款通知書完整交出。在付款後，本繳款通知書方成為有效的商業/XXX 登記證。(請參閱背頁繳款辦法所載內容。)

Please produce this certificate and demand note intact at time of payment. This demand note will only become a valid business XXXX registration certificate upon payment. (Please see payment instructions overleaf.)

機印所示登記費及徵費收訖。 RECEIVED FEE AND LEVY HERE STATED IN PRINTED FIGURES.

202001 23/08/23 266F0 000280 CHQ

\$2,150.00 S



TERMINATION OF RECRUITMENT AGREEMENT

KNOW ALL MENS BY THESE PRESENT:

That I **WU CHUNG YU CAROL**, Owner of **MAID@ MAID EXPRESS**, executed a Recruitment Agreement and Appointing **ANGELEX ALLIED AGENCY** represented by **MA. THERESA A. GALANG** as my true and lawful Attorney-In-Fact for the powers mentioned at the Recruitment Agreement.

That the said Recruitment Agreement was acknowledge and verified by the Migrant Worker Office (MWO) and likewise duly registered at the Department Migrant Workers (DMW) as a requirement for our legal partnership for Accreditation/Registration purposes;

That I intended to terminate the said Recruitment Agreement and render it null and void;

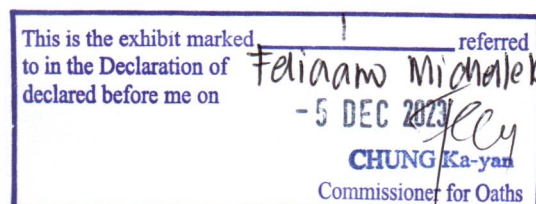
NOW THEREFORE, I **WU CHUNG YU CAROL** by virtue of these present hereby REVOKE, ANNUL and make VOID the Recruitment Agreement and all powers and authorities therein or thereby given and conferred upon said **ANGELEX ALLIED AGENCY** and its authorized representative **MA. THERESA A. GALANG**.

IN WITNESS WHEREOF, I have hereunto set my hand on this _____ in the State of Hong Kong.






Authorized Signatory wit Chop



RECRUITMENT AGREEMENT



This Recruitment Agreement entered into by and between:

ALPHA TOMO (P) INT'L MANPOWER SERVICES, INC.

(Name of Philippine Agency)
with office address at D1&2, 57 Scout Chuatoco Street, Paligsahan

Quezon City 1103, Philippines, Philippines,

represented by its President/Manager/Owner Mr./Ms. Edna S. Osea,

hereinafter referred to as **Legal Representative**;

-and-

MAID @MAID EXPRESS

(Name of Hong Kong Agency)

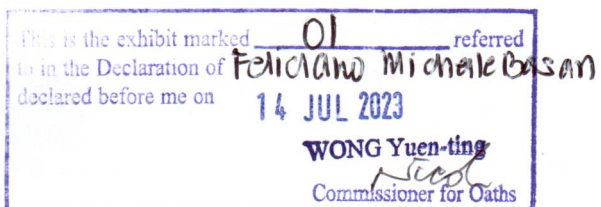
with office address at 18/F Tin On Sing Commercial Building, 41-43 Graham St, Central HK,

Hong Kong-SAR, represented by its Manager/Director/Owner Mr./Ms. WU, Chung Yu Carol,

hereinafter referred to as **Employer/Foreign Principal**; set forth the following purposes, terms and stipulations:

I. GENERAL PROVISIONS

- A. The Employer/Foreign Principal shall utilize services and facilities of ALPHA TOMO (P) INT'L MANPOWER SERVICES, INC for the purpose of pre-selection, recruitment, processing and documentation of Overseas Filipino Workers through the said Legal Representative for its operations in Hong Kong. The Legal Representative shall also avail of such services and facilities for the rehiring of workers as appropriate.
- B. The Legal Representative shall make available pre-screened applicants as required/requested by the Employer/Foreign Principal.
- C. As may be agreed upon by the parties, the Employer/Foreign Principal shall have the final authority on the selection of applicants in the Philippines for employment. Selection shall satisfy the requirements of the Employer/Foreign Principal for all intents and purposes.
- D. The services of the Legal Representative shall include but not limited to medical examinations, processing, documentation, mandatory briefing/orientation on the working and living conditions of the country of employment, facilitation of documentation for



travel like security and police clearance, passport and other necessary services/assistance needed by the applicants.

- E. The Legal Representative shall provide facilities and services for the processing and documentation of Overseas Filipino Workers hired by the Employer/Foreign Principal under such terms and conditions as may be agreed upon by the parties.

II. FEES AND TERMS OF PAYMENT

- A. The Employer/Foreign Principal shall pay to the Legal Representative the sum of US\$_____ per selected Overseas Filipino Worker as recruitment service fee for the pre-selection, documentation and processing in accordance with the rules and regulations issued by the Department of Labor and Employment.

III. TRAVEL ARRANGEMENT

- A. The Employer/Foreign Principal shall be solely responsible for and bear the expenses of securing entry visa or work permits and payment/provision of air ticket including traveling allowances for recruited/accepted workers.

IV. EMPLOYMENT

- A. The recruits shall take up employment under the Hong Kong Standard Employment Contract herein attached as "Annex A" which forms as an integral part of this Agreement, which are subject to approval by the Department of Labor and Employment.

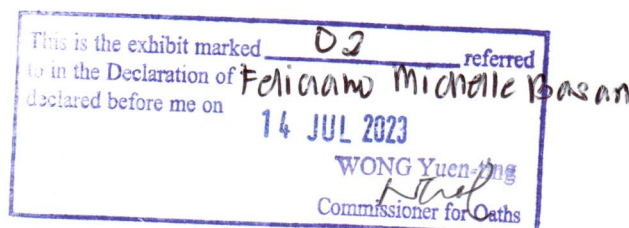
- B. In case of renewal of Employment Contract between the Employer and the same Overseas Filipino Worker, the said Overseas Filipino Worker may be entitled to a reasonable adjustment in salary and benefits in accordance with the pay scale and practices prevailing in the country of employment.

V. AUTHORITY, JOINT AND SOLIDARITY LIABILITY OF LEGAL REPRESENTATIVE

The Employer/Foreign Principal authorizes the Legal Representative as its exclusive and sole representative in all matters involving the recruitment and hiring of Overseas Filipino Workers for overseas jobs.

By virtue of the said authority, the Legal Representative is granted the following powers and obligations:

- A. To represent the Employer/Foreign Principal before any and all government and private offices/agencies in the Philippines.
- B. To enter into any and all contracts with any persons, corporations, institutions or entities in a joint venture or as partner in the recruitment, hiring and placement of Overseas Filipino Workers for overseas employment.



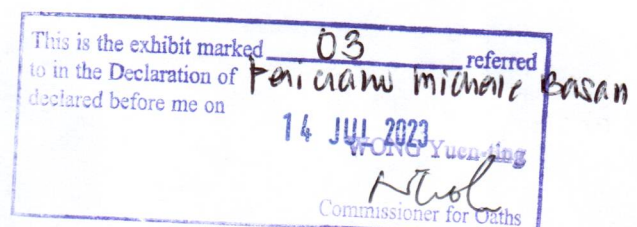
- C. To sign, authenticate, receive and deliver all documents necessary to complete any transaction related to such recruitment and hiring, including making necessary actions to facilitate the departure of recruited Overseas Filipino Workers in accordance with the Labor Code of the Philippines, as amended, and its rules and regulations.
- D. To file suit, defend and enter into any compromises/settlements for and in behalf of the Employer/Foreign Principal in litigations involving recruitment, hiring and employment of Overseas Filipino Workers for the said employer.
- E. To assume jointly and solidarily with the Employer/Foreign Principal any liability/responsibility that may arise in connection with the recruitment, hiring and employment of the Overseas Filipino Worker including full implementation of the Employment Contract.

VI. REMITTANCE OF FOREIGN EXCHANGE EARNINGS

- A. The Employer/Foreign Principal or his legal/authorized representative shall assist the Overseas Filipino Worker in remitting a portion of his/her salary through the proper banking channels or other means authorized by law.

VII. RESPONSIBILITIES OF THE EMPLOYER

- A. The Employer/Foreign Principal shall exert all possible efforts to enhance the welfare and protect the rights of Overseas Filipino Worker hired under this Agreement in accordance with the laws of the Philippines, his country of employment and international covenants on expatriate employment and in accordance with the best possible treatment already extended to other workers at the place/country of employment.
- B. Except for reasons caused by the fault of Overseas Filipino Worker, force majeure, or flight delay, the Employer/Foreign Principal shall transport the Overseas Filipino Worker to the worksite within sixty (60) days from the date of scheduled departure as specified by the Employer upon filing of job requisition. Should the Employer fails to do so for a valid or justifiable reason, he shall pay the Overseas Filipino Worker reasonable compensation as may be determined by the appropriate authorities for every month or a fraction thereof of the delay. Payment made under this provision shall be given to the Overseas Filipino Worker through the Employer's Legal Representative or to a government agency appropriate for the purpose.
- C. In case of termination of the Overseas Filipino Worker's employment for cause or as a result of death or injury, the Employer shall immediately inform the Philippine Overseas Labor Office (POLO) and/or the Philippine Overseas Employment Administration (POEA) and the Legal Representative about said event. In all cases, the Employer shall ensure that all benefits due to the Overseas Filipino Worker shall be made to him/her or his/her beneficiaries immediately upon termination of the employment.



VIII. SETTLEMENT OF DISPUTES

- A. In case of disputes arising from the implementation of the Employment Contract between the Employer and the Overseas Filipino Worker, all effort shall be made to settle them amicably. If necessary, such negotiations be undertaken in cooperation with and participation of the POLO/Embassy/Consulate nearest the site of employment.
- B. In case amicable settlement fails, the matter shall be submitted to the competent or appropriate body in the country of employment. During the process of settlement or while the case is pending, the affected Overseas Filipino Worker shall endeavor to fulfill his contractual obligations and the Employer shall ensure that such obligations shall be undertaken without duress or recrimination.
- C. In case of disputes involving the Recruitment Agreement, the parties thereto shall resolve it amicably. If effort to settle amicably fails, the dispute shall be referred to the International Chamber of Commerce for hearing and adjudication or to appropriate Agency/Court where the parties agreed to settle the disputes.

IX. TERMINATION OF AGREEMENT

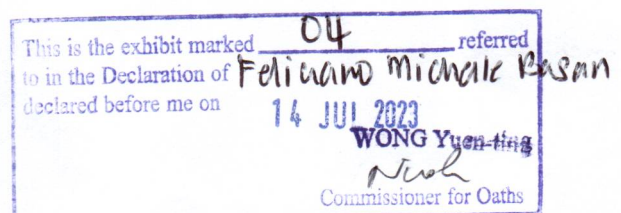
- A. This Recruitment Agreement shall be in effect for a minimum period of one (1) year and a maximum period of four (4) years from the date of signing unless terminated by either party, thirty (30) days written notice shall be served prior to said prematured termination.
- B. The responsibilities of the parties shall be in effect until the completion of the last employment contract signed with a recruited/hired Overseas Filipino Worker under this Agreement.
- C. The rights of the Overseas Filipino Worker recruited/hired under this Agreement must be recognized and the terms and conditions of the contract of employment shall be strictly adhered to and complied with.
- D. Unless either party so notifies the other of its termination, this Agreement shall be renewed on or before the expiration of its accreditation/registration.

X. LANGUAGE OF AGREEMENT

This agreement is written both in English and the official Language of the country of employment and both copies deemed binding on the parties. However, in case of doubt, the English version will prevail.

XI. GOVERNING LAW

This Agreement shall be the law between the parties and shall be interpreted in accordance with the laws of the Philippines but not to the exclusion of and prejudice to the laws of the Country of Employment, International Laws covenants and practices.



IN WITNESS WHEREOF, WE have hereunto sign our name and affix our signature this ____ day
of _____ 20____ at _____.

For the Hong Kong Agency:

WU, Chung Yu Carol

(Signature over printed name/ agency chop)



For the Philippine Agency:

Edna S. Osea

(Signature over printed name/ agency chop)



Signed in the presence of:

Wong Ka Ling

WONG KA LING

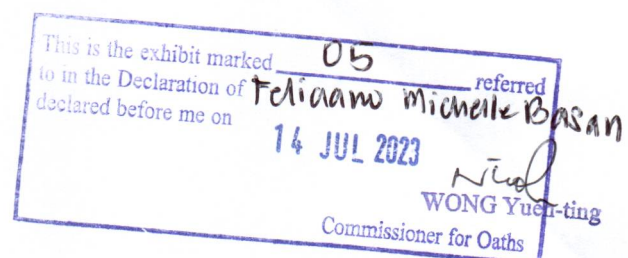
Witness

(Signature over printed name)

Eduardo M Catloan Jr.

Witness

(Signature over printed name)



SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

I, WU, Chung Yu Carol with Passport/ HK ID No. D476863 (A) of legal age, Hong Kong citizen, with office address at 18/F Tin On Sing Commercial Building, 41-43 Graham St Central Hong Kong Hong Kong-SAR, in my capacity as Director/Manager/Owner of MAID @MAID EXPRESS do hereby appoint and constitute ALPHA TOMO (P) INT'L MANPOWER SERVICES, INC represented in this act by its President/Owner, Mr./Ms. Edna S. Osea, of legal age, Filipino, with office address at D1&2, 57 Scout Chuatoco Street, Paligsahan Quezon City 1103,, Philippines, as my true and legal representative to act and in my name and to perform the following acts and deeds, to wit:

- A. To represent the Company/Agency before any and all government and private offices/agencies in the Philippines.
- B. To enter into any and all contracts with any persons, corporations, institutions or entities in a joint venture or as partner in the recruitment, hiring and placement of Overseas Filipino Workers for overseas employment.
- C. To sign, authenticate, receive and deliver all documents necessary to complete any transaction related to such recruitment and hiring, including making necessary actions to facilitate the departure of the recruited Overseas Filipino Worker in accordance with the Labor Code of the Philippines, as amended, and its rules and regulations.
- D. To file suit, defend and enter into any compromises/settlements for and in behalf of the Employer/Foreign Principal in litigations involving recruitment, hiring and employment of Overseas Filipino Worker for the said employer.
- E. To assume jointly and solidarily with the Employer/Foreign Principal any liability/responsibility that may arise in connection with the recruitment, hiring and employment of the Overseas Filipino Worker including full implementation of the Employment Contract.

HEREBY GRANTING unto my said representative full power and authority to execute or perform whatsoever requisite or proper to be done in the premises fully to all intent and purposes as I might, or could lawfully do if personally present, with the power of substitution and revocation and hereby ratifying and confirming all, that my said legal representative or his substitute shall lawfully do or cause to be done under and by virtue of these presents.



IN WITNESS WHEREOF, WE have hereunto sign our name and affix our signature this ____ day
of _____, 20____, at _____.

For the Hong Kong Agency:



WU, Chung Yu Carol

(Signature over printed name/ agency chop)

Wong Ka Ling

WONG KA LING

Witness

(Signature over printed name)

For the Philippine Agency:



Edna S. Osea

(Signature over printed name/ agency chop)

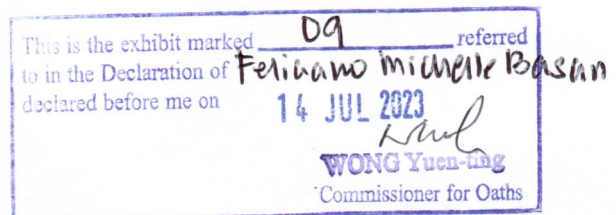
Signed in the presence of:

Eduardo M. Catloan Jr

Eduardo M. Catloan Jr

Witness

(Signature over printed name)



SPECIAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

I, Edna S. Osea of legal age, Filipino citizen, with office address at D1&2 57 Scout Chuatoco St., Paligsahan, Quezon City 1103, Philippines, in my capacity as Director/Manager/Owner of Alpha Tomo (P) Int'l Manpower Services, Inc. do hereby appoint and constitute Maid @Maid Express represented in this act by its President/Owner, Mr./Ms. WU, Chung Yu Carol, of legal age, with office address at 18/F Tin On Sing Commercial Building 41-43 Graham St Central, Hong Kong, as my true and legal representative to act and in my name and to perform the following acts and deeds, to wit:

- A. To represent the Philippine Recruitment Agency (PRA) in any conciliation/mediation/hearing/RFAs conducted at POLO Hong Kong.
- B. To enter into amicable of settlement with any person in relation to any complaints and/or request for assistance (RFAs) filed at POLO Hong Kong against our agency related to Recruitment and/or deployment of OFWs.
- C. To sign the amicable settlement, authenticate, receive and deliver all documents necessary to complete any transaction related to such complaint and/or request for assistance (RFA), including making necessary actions to facilitate the settlement of such complaint and/or by RFA by Overseas Filipino Worker in accordance with the prescribed rules on Conciliation and Mediation.
- D. To assume any liability/responsibility that may arise in connection with the settlement agreement entered into by the hereto representative for and in behalf of our agency.

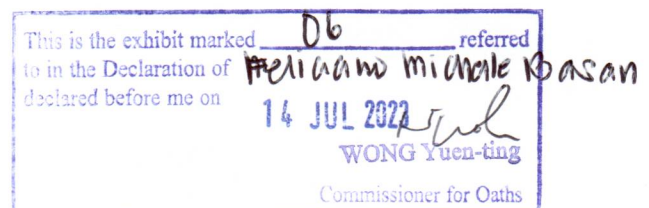
HEREBY GRANTING unto my said representative full power and authority to execute or perform whatsoever requisite or proper to be done in the premises fully to all intent and purposes as I might, or could lawfully do if personally present, with the power of substitution and revocation and hereby ratifying and confirming all, that my said legal representative or his substitute shall lawfully do or cause to be done under and by virtue of these presents.

IN WITNESS WHEREOF, WE have hereunto sign our name and affix our signature this ____ day of _____, 20____, at _____.

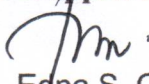


Page 1 of 2

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For the Philippine Agency:

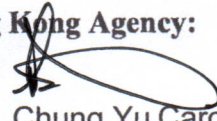


Edna S. Osea

(Signature over printed name/ agency chop)



For the Hong Kong Agency:




WU, Chung Yu Carol

(Signature over printed name/ agency chop)



Signed in the presence of:



Eduardo M. Catloan Jr

Witness

(Signature over printed name)



WONG KA LING

Witness

(Signature over printed name)



**VERIFIED****12 DEC 2023****MELCHOR E. DIZON**
Labor Attaché

O.R. No.:

JOINT AFFIDAVIT

WE

ALPHA TOMO (P) INT'L MANPOWER SERVICES, INC

(Name of Philippine Agency)

a duly licensed private recruitment agency existing under the laws of the Philippines and registered with the Department of Labor and Employment (DOLE), Republic of the Philippines, with office address at D1&2 57 Scout Chuatocho Street, Paligsahan,

Quezon City 1103, Philippines, represented by its Manager/President/Owner, Mr./Ms. Edna S. Osea;

-and-

MAID @MAID EXPRESS

(Name of Hongkong Agency)

a duly licensed company/manpower employment agency operating under the laws of Hong Kong-SAR, with office address at 18/F Tin On Sing Commercial Building

41-43 Graham St Central, Hong Kong-SAR represented by its Manager/ Director/Owner, Mr./Ms. WU, Chung Yu Carol;

after having sworn to in accordance with law do hereby depose and state:

1. That we have applied for accreditation for the recruitment and deployment of Overseas Filipino Workers in accordance with the DOLE Department Order No.13, series of 1994, and other related issuances.
2. That we shall comply with the issuances/mandates of the Philippine Overseas Employment Administration (POEA) such as, but not limited to, Governing Board Resolutions (Memorandum Circular Nos. 10, 11, 12 & 14 issued on 26 November 2006).
3. That as one of the conditions for the continuous implementation of that aforementioned privileges we jointly undertake to:

a) Assure faithful implementation of the terms and conditions stipulated in the Employment Contract;

b) Allow the hired Overseas Filipino Workers to notify the Philippine Overseas Employment Office (POLO)/Philippine Embassy/Consulate of his/her arrival within two (2) days of such arrival; and

c) Allow the Overseas Filipino Worker to participate in the skill enhancement program at the (POLO)/Philippine Embassy/Consulate Office.

This is the exhibit marked ID referred to in the Declaration of Fernando Michael Basan declared before me on

14 JUL 2023**WONG Yuen-ting**
Commissioner for Oaths

4. That airfare of the Overseas Filipino Worker including all documentary requirements shall be provided for free by the Employer and that any advance payment made by the Overseas Filipino Worker shall be reimbursed by the Employer.
5. That no deductions shall be made from the regular salary of the Overseas Filipino Worker other than compulsory contributions prescribed by law.

IN WITNESS WHEREOF, WE have hereunto sign our name and affix our signature this _____ day of _____, 20____, at _____.

For the Hong Kong Agency:

WU, Chung YU Carol

(Signature over printed name/ agency chop)



For the Philippine Agency:

Edna S. Osea

(Signature over printed name/ agency chop)



Wong Ka Ling

WONG KA LING

Witness

(Signature over printed name)

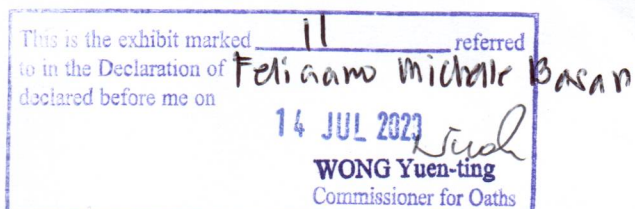
Signed in the presence of:

Eduardo M. Catloan Jr.

Eduardo M. Catloan Jr.

Witness

(Signature over printed name)



AGENCY'S UNDERTAKING



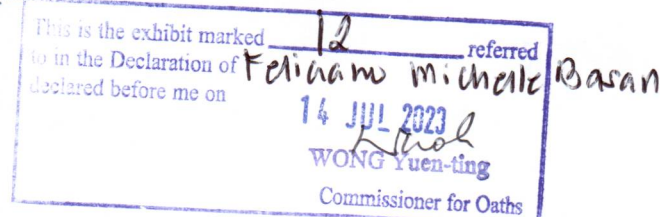
I, WU, Chung Yu Carol
applicant, Maid @Maid Express a duly
registered employment agency in Hong Kong, with office address at
18/F Tin On Sing Commercial Building 41-43 Graham St Central Hong Kong
herein referred to as Agency, do hereby undertake the following duties and responsibilities as
condition for the approval of my application for renewal of my accreditation or my application
for additional job order, for the protection of Overseas Filipino Workers (OFWs) whom we
have hired from the Philippines to Hong Kong, to wit:

GENERAL OBLIGATIONS

1. To comply with the issuances/mandates of Philippine Overseas Employment Administration (POEA) such as, but not limited to, Governing Board Resolutions (Memorandum Circular Nos. 10, 11, 12 & 14 dated November 26, 2006);
2. To STRICTLY COMPLY with the POEA policy of "NO PLACEMENT FEE" collection from applicant and deployed Household Service Worker (HSWs);
3. To cease and desist from forcing/facilitating/misleading OFWs in applying for personal loan with any banking or financing institution and subsequently collect from them or instruct them to surrender or deposit part or the full amount of the loan granted to cover the cost of their placement fees, or any fees not allowed by Philippine or Hong Kong laws, or not consented to by the OFW;
4. To refrain from making use of the services of sub-agents, employment agencies which are licensed to do business by the Employment Agencies Administration of the HK Labor Department but are not accredited by the Philippine Overseas Labor Office/POEA, and to acknowledge that engaging in this practice could lead to the suspension or cancellation of the accredited agency's Certificate of Accreditation;
5. To brief OFW employers properly about their obligations under Employment Ordinance, Immigration Law, Employees' Compensation Ordinance, and Standard Employment contract; to apprise them of Filipino traditions and practices, example, Filipinos usually take a bath daily, Filipinos are rice-eaters which means rice and viand are the Filipinos staple foods which they usually eat three (3) times a day; and to encourage employers to provide enough time for their helper to adjust to the new work environment and Hong Kong/Chinese culture;
6. To monitor the employment of OFWs and to submit report immediately to the POLO HK of significant incident relative thereto;

ARRIVAL AND ADJUSTMENT PERIOD

7. To pick up OFWs from the airport on time and bring them to the residence of their employers or to the agency's boarding house, and ensure that they apply for Hong Kong identification card and register with Philippine Consulate General within seven (7) days from arrival in Hong Kong;



8. To submit list of newly-arrived OFWs for the month detailing their names, employers, addresses, contact numbers and arrival dates to the Philippine Overseas Labor Office (POLO) every 5th day of the following month;
9. To send newly-arrived OFWs in Hong Kong to the Post Arrival Orientation Seminar conducted by the Philippine Consulate General on the scheduled date;

PRE-TERMINATION, POST-TERMINATION AND REPATRIATION

10. To refrain from requiring OFWs to perform duties outside of the standard employment contract, whether or not in collusion with employers, in violation of the worker's conditions of stay, or in violation of the Code of Practice for Employment Agencies, or in violation of any provision of the contract thereof through a separate agreement and/or waiver signed by OFWs that they can do part-time jobs with other employers;
11. To desist from directly or indirectly encouraging employers to terminate the employment of any OFW whom they have deployed or engaged, and for whatever cause or reason;
12. To ensure that OFWs are not coerced into signing false resignation/termination letter and/or receipts of monetary entitlements and misleading agreements, such as "Mutual termination agreement or letter" signed by both employers and OFWs aimed at misrepresenting the true state of facts and/or depriving the OFWs of rights or benefits due the latter;
13. To extend assistance to OFWs in claiming monetary entitlements from their employers in cases of pre-termination of contracts. In such cases, POLO should be informed within 24 hours from the time the OFWs leave the place of work;
14. To provide stranded/pre-terminated OEMs with appropriate temporary accommodation and food, free of charge, until such time that their case/s and/or claims are settled and the aforementioned OFWs are able to find new employers at no cost to the OFWs. For this purpose, the agency shall establish and maintain a rooming or boarding house where such OFWs may be housed pending settlement/resolution of their cases;
15. To allow the aforementioned pre-terminated OFWs while in the agency's custody to freely communicate with their family and with the Philippine Consulate General.
16. To allow POLO staff to visit accommodation facilities and make inquiries as to the adequacy/reasonableness of the free food provided and on the treatment of stranded/pre-terminated OFWs while in custody;
17. To refrain from holding the OFWs' passports, employment contracts, HK identification cards and other documents either on the agency's own accord or upon instruction of employers for whatever purpose(s);
18. To provide assistance to workers in distress, Such as the sick or injured, by or those terminated in the middle of the night and left without accommodation by the employer, or brought to the police station for whatever reason;



This is the exhibit marked	13	referred
to in the Declaration of	Feliciana Michelle Basan	
declared before me on	14 JUL 2023	
 WONG Yuen-ting Commissioner for Oaths		

19. To ensure that employers bear the cost of the OFWs' passage from their places of origin to Hong Kong and back to their places of origin upon expiry or pre-termination of contract as stipulated under clause 7 (a) and 7 (b) of the standard employment contract;
20. To ensure that the air ticket provided by employers to terminated workers or those who are vacationing after the completion of the 2-year contract carry a free baggage allowance of at least 30 kilos;
21. To refrain from sending OFW applicants to personally submit their employment contracts and other documents for verification by POLO through individual processing instead of agency contract processing;
22. To refrain from making any arrangement for extension or transfer of employment of a household service worker except upon prior verification and approval of POLO;
23. To ensure the repatriation of distress OFWs or his/ her remains including the transport of his/her personal effects including the cost attendant thereto if necessary;
24. To acknowledge the authority of the Philippine Overseas Labor Office of Hong Kong to impose the following administrative sanctions in case of violation of any or all of the above, as such other regulations as may be imposed by the Philippine Overseas Employment Administration and the Philippine Overseas Labor Office in Hong Kong from time to time:

Violation	Administrative Sanction
Allowing its chop and/or facilities to be used by a sub-agent, defined by the HK employment agency licensed by the HK Government to operate as an employment agency but not accredited by the Philippine Overseas Labor Office of Hong Kong, for the purpose of processing an employment contract involving an Overseas Filipino Worker, as may be evidenced by a copy of the employment contract bearing the chop of the accredited agency or by deployment reports which exceed the number of workers allowed by verified job orders.	Immediate suspension of the privilege to process employment contracts at POLO-HK, followed by a letter to POEA recommending the cancellation of the agency's Certificate of Accreditation.
Collecting commission or fees in excess of what is allowed by the HK government, or participating in a scheme whereby fees not authorized to be collected by the Philippine Government from the worker are charged against the worker in whatever artifice or manner, whether fully or installments.	Immediate suspension of the privilege to process employment contracts at POLO-HK, followed by a letter to POEA recommending the cancellation of the agency's Certificate of Accreditation.

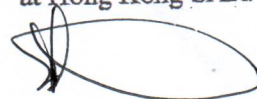


This is the exhibit marked 14 referred
to in the Declaration of Feliciano Michael Bacan
declared before me on 14 JUL 2023
WONG Yue-ting
Commissioner for Oaths

Collecting fees from the workers for staying in the boarding house of the agency	One month suspension of the privilege to process employment contracts at POLO-HK. Three violations of the same kind shall merit the indefinite suspension of the authority to process employment contracts, followed by a letter to POEA recommending the cancellation of the agency's Certificate of Accreditation.
Withholding passport, HK Identity Card and other documents of identity for whatever reason or conniving with the employer to commit the same.	Immediate suspension of the privilege to process employment contracts at POLO-HK, followed by a letter to POEA recommending the cancellation of the agency's Certificate of Accreditation.
Failure to meet at the airport or failure to report the arrival of the worker, failure to send or bring the worker to POLO to attend the PAOS, or failure to provide assistance to sick or injured workers.	One month suspension of the privilege to process employment contracts at POLO-HK. Three violations of the same kind shall merit the indefinite suspension of the authority to process employment contracts, followed by a letter to POEA recommending the cancellation of the agency's Certificate of Accreditation.
Conniving or colluding with employer to make worker breach her condition(s) of stay.	Immediate suspension of the privilege to process employment contracts at POLO-HK, followed by a letter to POEA recommending the cancellation of the agency's Certificate of Accreditation.


It is our understanding that the above administrative sanctions are without prejudice to any administrative proceedings that may be instituted against us at the POEA in Manila.

Signed this _____ day of _____, 201 at Hong Kong SAR.




WU, Chung Yu Carol
Signature of Owner/Manager/Agency Chop

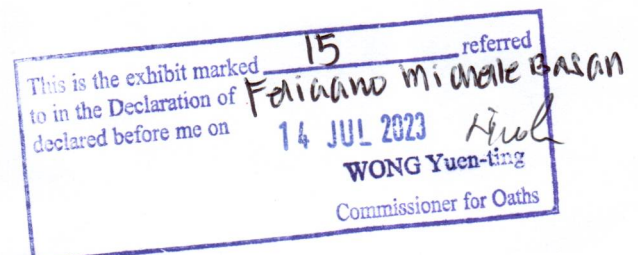



WONG, Ka Ling
(Name and Signature)

WITNESSES:


FELICIANO, Michelle Basan
(Name and Signature)

(Date)



Maid@Maid Express

18/F, Tin On Commercial Building, 41-43 Graham St. Central, HK
Tel. No. 35908021 Fax No. 35637947 Email: carolwu@maid.express

21 November 2023

Atty. Melchor B. Dizon
Labor Attache
Consulate General of the Philippines
Hong Kong SAR
Migrant Workers Office



DECLARATION OF ASSUMPTION OF LIABILITY

I, **WU Chung Yu Carol**, with **HKID No. D476863(A)** of legal age, Owner of **MAID@MAID EXPRESS** located at 18/F, Tin On Sing Commercial Bldg. 41-43 Graham St. do hereby state that I am registered license holder of **MAID@MAID EXPRESS** with Business Registration number **63829081-000-09-23-0** and Hong Kong Labor Department License No. **72967**.

I further declare that, ALPHA TOMO (P) INT'L SERVICES INC., owned by Edna S. Osea agrees to assume full responsibility for the follow up placements and will also be answerable for an resolve any complaints of deployed Overseas Filipino Workers in Hong Kong during and after the period of our registration.

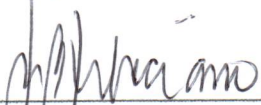
IN WITNESS WHEREOF, I have hereunto sign my name and affix my signature this 21 NOVEMBER 2023.





WU CHUNG YU CAROL
OWNER

Singed in the presence of:




Witness

FELICIANO, MICHELLE BASAN



Witness

WONG KA LING

This is the exhibit marked <u>3</u> referred to in the Declaration of <u>Feliciano Michelle Basan</u> declared before me on <u>28 NOV 2023</u>
 CHENG Lai-yan Commissioner for Oaths

SWORN STATEMENT

I, WU Chung Yu Carol with HK ID No D476863(A), of legal age,
Manager/Director/Owner of MAID@MAID EXPRESS
with office address at 18/F Tin On Sing Commercial Bldg. 41-43 Graham St. Central
authorized to do recruitment business under License No. 69671 issued by
Hong Kong Labour Department, hereby state that
WU Chung Yu Carol and MAID@MAID EXPRESS
have no derogatory nor pending case before any
court/tribunal in Hong Kong-SAR.

This statement is being undertaken in partial fulfillment of the requirement for
accreditation with the Philippine Overseas Employment Administration (POEA).

IN WITNESS WHEREOF, I have hereunto signed my name and affix my signature
this ___ day of _____, 20___, at _____.

For the Hong Kong Agency:

WU CHUNG YU CAROL

(Signature over printed name/ agency chop)

Position/Designation in the Recruitment Agency



Signed in the presence of:

WONG Ka Ling

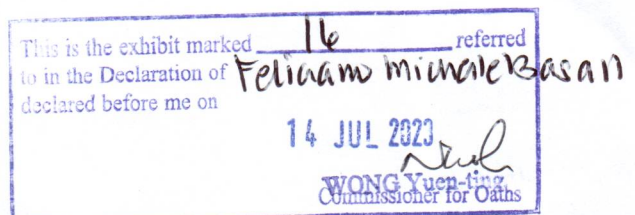
Witness

(Signature over printed name)

FELICIANO Michelle Basan

Witness

(Signature over printed name)



EMPLOYMENT CONTRACT (For A Domestic Helper recruited from abroad)

This contract is made between
("the Employer") and ("the Helper")
on and has the following terms:

1. The Helper's place of origin for the purpose of this contract is

2. (A)† The Helper shall be employed by the Employer as a domestic helper for a period of two years commencing on the date on which the Helper arrives in Hong Kong.

(B)† The Helper shall be employed by the Employer as a domestic helper for a period of two years commencing on, which is the date following the expiry of D.H. Contract No. for employment with the same employer.

(C)† The Helper shall be employed by the Employer as a domestic helper for a period of two years commencing on the date on which the Director of Immigration grants the Helper permission to remain in Hong Kong to begin employment under this contract.

3. The Helper shall work and reside in the Employer's residence at

4. (a) The Helper shall only perform domestic duties as per the attached Schedule of Accommodation and Domestic Duties for the Employer.

(b) The Helper shall not take up, and shall not be required by the Employer to take up, any other employment with any other person.

(c) The Employer and the Helper hereby acknowledge that Clause 4 (a) and (b) will form part of the conditions of stay to be imposed on the Helper by the Immigration Department upon the Helper's admission to work in Hong Kong under this contract. A breach of one or both of the said conditions of stay will render the Helper and/or any aider and abettor liable to criminal prosecution.

5. (a) The Employer shall pay the Helper wages of HK\$ per month. The amount of wages shall not be less than the minimum allowable wage announced by the Government of the Hong Kong Special Administrative Region and prevailing at the date of this contract. An employer who fails to pay the wages due under this employment contract shall be liable to criminal prosecution.

(b) The Employer shall provide the Helper with suitable and furnished accommodation as per the attached Schedule of Accommodation and Domestic Duties and food free of charge. If no food is provided, a food allowance of HK\$ a month shall be paid to the Helper.

(c) The Employer shall provide a receipt for payment of wages and food allowance and the Helper shall acknowledge receipt of the amount under his/her* signature.

6. The Helper shall be entitled to all rest days, statutory holidays, and paid annual leave as specified in the Employment Ordinance, Chapter 57.

7. (a) The Employer shall provide the Helper with free passage from his/her* place of origin to Hong Kong and on termination or expiry of this contract, free return passage to his/her* place of origin.

(b) A daily food and travelling allowance of HK\$100 per day shall be paid to the Helper from the date of his/her* departure from his/her* place of origin until the date of his/her* arrival at Hong Kong if the travelling is by the most direct route. The same payment shall be made when the Helper returns to his/her* place of origin upon expiry or termination of this contract.

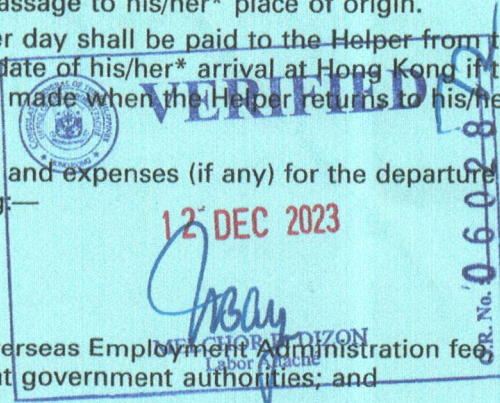
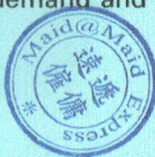
8. The Employer shall be responsible for the following fees and expenses (if any) for the departure of the Helper from his/her place of origin and entry into Hong Kong:—

- (i) medical examination fees;
- (ii) authentication fees by the relevant Consulate;
- (iii) visa fee;
- (iv) insurance fee;
- (v) administration fee or fee such as the Philippines Overseas Employment Administration fee, or other fees of similar nature imposed by the relevant government authorities; and
- (vi) others:

In the event that the Helper has paid the above costs or fees, the Employer shall fully reimburse the Helper forthwith the amount so paid by the Helper upon demand and production of the corresponding receipts or documentary evidence of payment.

* Delete where inappropriate.

† Use either Clause 2A, 2B or 2C whichever is appropriate.



9. (a) In the event that the Helper is ill or suffers personal injury during the period of employment specified in Clause 2, except for the period during which the Helper leaves Hong Kong of his/her* own volition and for his/her* own personal purposes, the Employer shall provide free medical treatment to the Helper. Free medical treatment includes medical consultation, maintenance in hospital and emergency dental treatment. The Helper shall accept medical treatment provided by any registered medical practitioner.

(b) If the Helper suffers injury by accident or occupational disease arising out of and in the course of employment, the Employer shall make payment of compensation in accordance with the Employees' Compensation Ordinance, Chapter 282.

(c) In the event of a medical practitioner certifying that the Helper is unfit for further service, the Employer may subject to the statutory provisions of the relevant Ordinances terminate the employment and shall immediately take steps to repatriate the Helper to his/her* place of origin in accordance with Clause 7.

10. Either party may terminate this contract by giving one month's notice in writing or one month's wages in lieu of notice.

11. Notwithstanding Clause 10, either party may in writing terminate this contract without notice or payment in lieu in the circumstances permitted by the Employment Ordinance, Chapter 57.

12. In the event of termination of this contract, both the Employer and the Helper shall give the Director of Immigration notice in writing within seven days of the date of termination. A copy of the other party's written acknowledgement of the termination shall also be forwarded to the Director of Immigration.

13. Should both parties agree to enter into new contract upon expiry of the existing contract, the Helper shall, before any such further period commences and at the expense of the Employer, return to his/her* place of origin for a paid/unpaid* vacation of not less than seven days, unless prior approval for extension of stay in Hong Kong is given by the Director of Immigration.

14. In the event of the death of the Helper, the Employer shall pay the cost of transporting the Helper's remains and personal property from Hong Kong to his/her* place of origin.

15. Save for the following variations, any variation or addition to the terms of this contract (including the annexed Schedule of Accommodation and Domestic Duties) during its duration shall be void unless made with the prior consent of the Commissioner for Labour:

(a) a variation of the period of employment stated in Clause 2 through an extension of the said period of not more than one month by mutual agreement and with prior approval obtained from the Director of Immigration;

(b) a variation of the Employer's residential address stated in Clause 3 upon notification in writing being given to the Director of Immigration, provided that the Helper shall continue to work and reside in the Employer's new residential address;

(c) a variation in the Schedule of Accommodation and Domestic Duties made in such manner as prescribed under item 7 of the Schedule of Accommodation and Domestic Duties; and

(d) a variation of item 4 of the Schedule of Accommodation and Domestic Duties in respect of driving of a motor vehicle, whether or not the vehicle belongs to the Employer, by the helper by mutual agreement in the form of an Addendum to the Schedule and with permission in writing given by the Director of Immigration for the Helper to perform the driving duties.

16. The above terms do not preclude the Helper from other entitlements under the Employment Ordinance, Chapter 57, the Employees' Compensation Ordinance, Chapter 282 and any other relevant Ordinances.

17. The Parties hereby declare that the Helper has been medically examined as to his/her fitness for employment as a domestic helper and his/her medical certificate has been produced for inspection by the Employer.

Signed by the Employer _____
(Signature of Employer)

in the presence of _____
(Name of Witness) (Signature of Witness)

Signed by the Helper _____
(Signature of Helper)

in the presence of _____
(Name of Witness) (Signature of Witness)



SCHEDULE OF ACCOMMODATION AND DOMESTIC DUTIES

1. Both the Employer and the Helper should sign to acknowledge that they have read and agreed to the contents of this Schedule, and to confirm their consent for the Immigration Department and other relevant government authorities to collect and use the information contained in this Schedule in accordance with the provisions of the Personal Data (Privacy) Ordinance.

2. Employer's residence and number of persons to be served

A. Approximate size of flat/house square feet/square metres*

B. State below the number of persons in the household to be served on a regular basis:

..... adult minors (aged between 5 to 18) minors (aged below 5) expecting babies.

..... persons in the household requiring constant care or attention (excluding infants).

(Note: Number of Helpers currently employed by the Employer to serve the household)

3. Accommodation and facilities to be provided to the Helper

A. Accommodation to the Helper

While the average flat size in Hong Kong is relatively small and the availability of separate servant room is not common, the Employer should provide the Helper suitable accommodation and with reasonable privacy. Examples of unsuitable accommodation are: The Helper having to sleep on made-do beds in the corridor with little privacy and sharing a room with an adult/teenager of the opposite sex.

☐ Yes. Estimated size of the servant room square feet/square metres*

☐ No. Sleeping arrangement for the Helper:

☐ Share a room with child/children aged

☐ Separate partitioned area of square feet/square metres*

☐ Others. Please describe

.....
.....

B. Facilities to be provided to the Helper:

(Note: Application for entry visa will normally not be approved if the essential facilities from item (a) to (f) are not provided free.)

(a) Light and water supply ☐ Yes ☐ No

(b) Toilet and bathing facilities ☐ Yes ☐ No

(c) Bed ☐ Yes ☐ No

(d) Blankets or quilt ☐ Yes ☐ No


(e) Pillows ☐ Yes ☐ No

(f) Wardrobe ☐ Yes ☐ No

(g) Refrigerator ☐ Yes ☐ No

(h) Desk ☐ Yes ☐ No

(i) Other facilities (Please specify)

	VERIFIED
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>12 DEC 2028</p> <p>MELCHOR B. DIZON Labor Attaché</p>	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">O.R. No.: 0602872</p>	



4. The Helper should only perform domestic duties at the Employer's residence. Domestic duties to be performed by the Helper under this contract exclude driving of a motor vehicle of any description for whatever purposes, whether or not the vehicle belongs to the Employer.

5. Domestic duties include the duties listed below.

Major portion of domestic duties:—

1. Household chores
2. Cooking
3. Looking after aged persons in the household (constant care or attention is required/not required*)
4. Baby-sitting
5. Child-minding
6. Others (please specify)

.....

.....

.....

.....

6. When requiring the Helper to clean the outside of any window which is not located on the ground level or adjacent to a balcony (on which it must be reasonably safe for the Helper to work) or common corridor ("exterior window cleaning"), the exterior window cleaning must be performed under the following conditions:—

- (i) the window being cleaned is fitted with a grille which is locked or secured in a manner that prevents the grille from being opened; and
- (ii) no part of the Helper's body extends beyond the window ledge except the arms.

7. The Employer shall inform the Helper and the Director of Immigration of any substantial changes in items 2, 3 and 5 by serving a copy of the Revised Schedule of Accommodation and Domestic Duties (ID 407G) signed by both the Employer and the Helper to the Director of Immigration for record.

Employer's name and signature

Date

Helper's name and signature

Date

* delete where inappropriate

☐

tick as appropriate



Maid@Maid Express

18/F, Tin On Commercial Building, 41-43 Graham St. Central, HK
Tel. No. 35908021 Fax No. 35637947 Email: carolwu@maid.express

To The Office of The
Consulate General of the Philippines
Hong Kong SAR
Migrant Workers Office

RE: Designation of Welfare Desk Officer (WEDO)

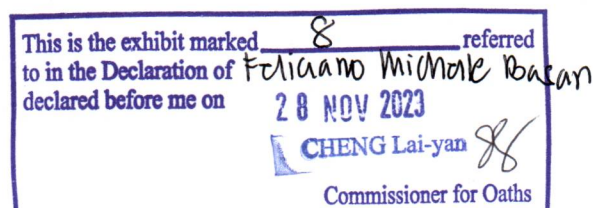
Dear Sir/Madam,

We, MAID@MAID EXPRESS is hereby assigning Ms. FELICIANO, Michelle Basan as our company's Welfare Desk Officer and Counsellor. She will be the one to handle all our company's applicants need and assistance. She will be on 24-hour standby to help and assist to any of our Filipino applicant's inquiries and help them in all the best of her abilities in any situation, date and time that her presence needed.

Respectfully your's



WU Chung Yu Carol
Owner/Manager
MAID@MAID EXPRESS



Maid@Maid Express

18/F, Tin On Commercial Building, 41-43 Graham St. Central, HK
Tel. No. 35908021 Fax No. 35637947 Email: carolwu@maid.express

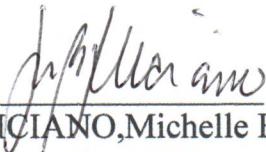
To The Office of The
Consulate General of the Philippines
Hong Kong SAR
Migrant Workers Office

RE: Designation of Welfare Desk Officer (WEDO)

Dear Sir/Madam,

I FELICIANO, Michelle Basan is accepting the position to be the Welfare Desk Officer (WEDO) and Counsellor of MAID@MAID EXPRESS. I am willing to be the one to handle all the company's applicants and assistance. I will be on 24-hours standby to help and assist any of MAID@MAID EXPRESS Filipino applicant's inquiries and help them in all the best of my abilities in any situation, date and time that my presence is needed.

Respectfully your's



FELICIANO, Michelle Basan
Welfare Desk Officer
MAID@MAID EXPRESS



This is the exhibit marked <u>7</u> referred
to in the Declaration of <u>Feliciano Michelle Basan</u>
declared before me on <u>28 NOV 2023</u>
<u>CHENG Lai-yan</u>
Commissioner for Oaths



FELICIANO MICHELLE BASAN

Flat 132, On Chung House, Shun On Estate, Kwun Tong, Kowloon
Cell no. 57167370

PERSONAL INFORMATION

Birth date	:	February 10, 1984
Birth Place	:	Calasiao, Pangasinan Philippines
Gender	:	Female
Status	:	Married
Citizenship	:	Filipino
Religion	:	Roman Catholic

WORK EXPERIENCE:

Employment Agency (PBI EMPLOYMENT SERV'S & TRADING CO.)
March 2017– February 2023
(Admin Officer)

Maid@ Maid Express Agency
(March 2023 – Up to Present)

EDUCATIONAL ATTAINMENT:

COLLEGE:

University Of Pangasinan
Bachelor of Science In Accountancy
Dagupan, Pangasinan
2001-2004

SECONDARY:

Calasiao Comprehensive National High School
Calasiao, Pangasinan
1996-2001

PRELIMINARY:

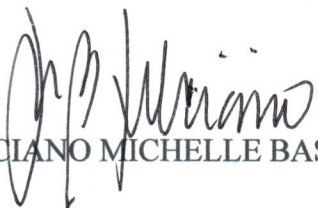
Calasiao Elementary School
Calasiao, Pangasinan
1991-1996



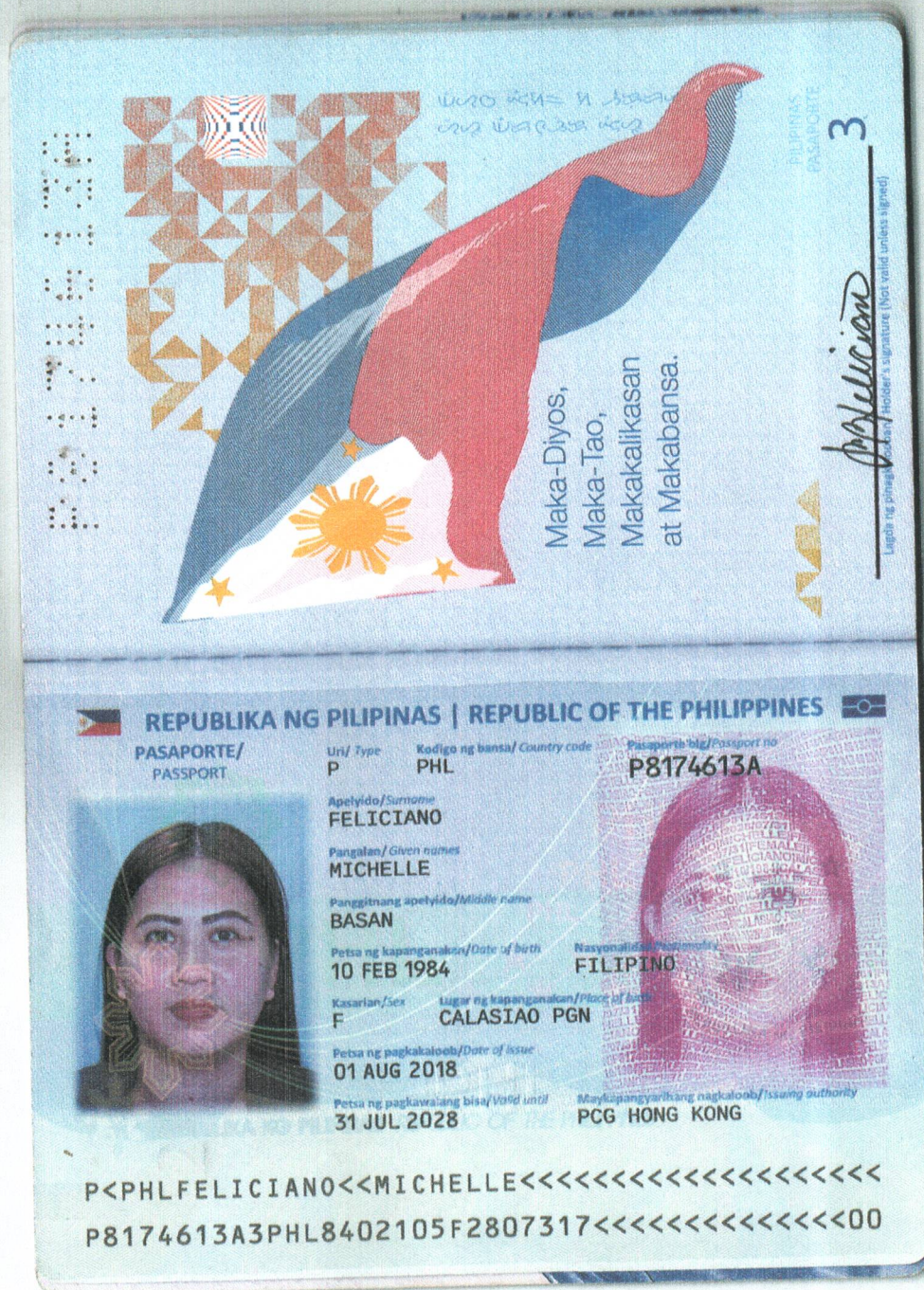
OBJECTIES:

I am hardworking who is eager to learn and accepts direction easily. I am willing to invest time and effort to complete certain responsibilities.

I hereby certify that above information are true and correct to the best of my knowledge and belief.


FELICIANO MICHELLE BASAN





香港永久性居民身份證
HONG KONG PERMANENT IDENTITY CARD

M436506

FELICIANO, Michelle Basan



出生日期 Date of Birth

10-02-1984 女 F

A0

簽發日期 Date of Issue

(01-05)



19-03-21 M436506(8)

